



SCHOOL OUTREACH RESERVATION REQUEST FORM



PROGRAM DETAILS

- Duration: 45 minutes – 1 hour; programs are designed to fit into a class period.
- Earliest start time: 9AM**
- Latest program end time: 2:30PM**
- Class size: one class or up to 25 students, including teacher(s).
- Program cost: \$100 per program.*
- Target grades:
 - Invertebrate Investigation- K-8th
 - Plankton Encounter- 2nd-12th
 - Squid Dissection- 5th-12th
 - Water Quality- 5th-12th
- Teachers are required to be present throughout the duration of the program(s).

* Title I/Academically-at-risk funding may be available. Please indicate your school's status in "Step 1: You and Your School" of this form to inquire about funding assistance.

** If you need to book outside of these times, please include that when submitting the request form.

FACILITY REQUIREMENTS:

In order for Tampa Bay Watch educators to provide the best experience, please confirm that the visited facility has the following:

- Available parking space no more than 100 yards from the entrance.
- Access to classroom or teaching space 15 minutes before the program start time and 15 minutes after the program end time to allow for setup and break down.
- Close access to a sink.
- Map/guide to classroom or teaching space.

CANCELLATION POLICY:

- Tampa Bay Watch reserves the right to cancel a field trip at any time. In the unlikely event this occurs, a full refund will be issued.
- If a school does not notify about cancellation of a field trip within 10 business days of the date of their field trip, Tampa Bay Watch reserves the right to collect field trip fees for the entirety of the planned field trip.

STEP 1: YOU AND YOUR SCHOOL

Your full name:

Name of contact on visit date (if different):

School name:

Grade(s):

School address:

City:

State:

Zip:

County:

Daytime phone:

Fax:

Email:

Type of school: Title I Public Private Other

If other, please explain:

Please check the box if requesting Title I or Academically-at-Risk financial assistance. (Note: Title I or Academically-at-Risk financial assistance may not be available to every school in need, as funding is limited. Requests are filled on a "first come, first serve" basis.)

STEP 2: GROUP SIZE AND INFORMATION

____ Number of students per class

____ Number of adults (including teachers, aids, etc.)

____ Number of classes

Grade level of class(es): _____

Duration of class period: _____

STEP 3: DATES AND TIMES

If staff and materials are available, your selected outreach education program(s) will be scheduled within your requested time frame. Please list several options (particular dates/weeks) in order of preference.

1. _____
2. _____
3. _____
4. _____

Please email completed reservation requests to kmastenbrook@tampabaywatch.org.



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SCHOOL OUTREACH PROGRAMS [CHECK ONE]:

INVERTEBRATE INVESTIGATION

Students investigate the characteristics of invertebrates, and concepts of morphology and behavior, while becoming closely acquainted with some of our local species. *K-8th Grade.*

PLANKTON ENCOUNTER

Students use microscopes to observe estuary water samples and discover the life within a water drop. Students learn about some of the smallest plants and animals in the marine environment and their importance in the web of life. *2nd-12th Grade.*

SQUID DISSECTION

Dive into the world of mollusks! Through a dissection, students use their observation and critical thinking skills to learn about the anatomy of squid and their unique adaptations. *5th-12th Grade.*

WATER QUALITY

Students learn about water quality parameters used to measure the health of our local waters. They use scientific tools to test water samples and collect data, participating in the EarthEcho Water Quality Challenge, a worldwide citizen science project. *5th-12th Grade.*